

MULTIMEDIA DEVELOPMENT SPECIALIST | JOB DESCRIPTION

Reply to: info@indigenousministries.org and reference this job position in all correspondence.

JOB DESCRIPTION

Responsible for designing, developing and creating high quality visual effects that excite, inspire and tell the story of Indigenous Ministries using video, still photos and Keynote. This includes the creation of attention-grabbing visuals and multimedia presentations for the ministry.

Responsible for the creation, assimilation, development, and preparation for distribution of videos and other presentations using the platforms of Final Cut Pro, Keynote and Powerpoint.

Integrating media graphics from the multimedia department of IM.

Assist IM staff with video development, storyboarding, translations and plot lines with culturally appropriate background music from the ministry regions.

Reports to the CEO of the ministry on all projects.

IM may chose to provide opportunities to staff members that merit further development in their specific areas of responsibility.

COMPENSATION

This is a full time position and compensation depends on experience/industry standard

QUALIFICATIONS

- Two to four years' experience in video development and graphic design
- Knowledgeable proficiency of video producing software, specifically Final Cut Pro. Indigenous Ministries uses Apple products exclusively, and requires production videos to come from this media platform
- Excellent oral and written communication skills
- Excellent organizational skills with critical attention to detail and accurate record keeping of all media produced in this department
- Ability to work collaboratively with staff members in receiving videos from the field, and being able to coordinate the message of specific ministry events
- Knowledge of HTML web technologies and applications

- Experience with audio video technologies, equipment, development programs, video editing, embedding, and platform distribution is required
- Agreement with the doctrinal statement of IM found on website
- Adherence with the IM dress code
- Sign / agree to the confidentiality agreement
- The ability to travel internationally with a current passport, no major health issues
- The ability to pass an FBI background check

The above information on this description has been designed to indicate the general nature and level of work performed by an employee in this classification. It is not to be interpreted as a comprehensive inventory, or all duties, responsibilities, and qualifications of employees assigned to this job. Management has the right to add to, revise, or delete information in this description at any time.

Revised May 2016